



interior & graphic design

Courtney Ogaard

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EDUCATION

SOUTHERN NEW HAMPSHIRE UNIVERSITY / B.A. Graphic Design and Media Arts

MAY 2022 - JULY 2023 : ONLINE

Summa Cum Laude - 4.0 GPA

National Honors Society of Leadership and Success nominee

UNIVERSITY OF WISCONSIN - STOUT / B.F.A. Interior Design

AUGUST 2015 - MAY 2017 : MENOMONIE, WI

CIDA accredited program

EXPERIENCE

MARKETING & DIGITAL DESIGNER / TDA MANUFACTURING

DECEMBER 2023 - CURRENT : ISANTI, MN

- Updated and created website content and designs.
- Unified branding materials for client interactions
- Designed and organized educational materials for trainings.

BUILDING SUBSTITUTE / ST. CROIX PREPARATORY ACADEMY

SEPTEMBER 2021 - DECEMBER 2023 : STILLWATER, MN

- Instruct and supervise students on lesson plans or admin/teacher direction.
- Manage behaviors and encourage task and goal oriented work.
- Rotating assignments as a teacher, education assistant, paraprofessional, and admin.

CONTRACTED WEBSITE & MARKETING DESIGNER / NORTH LAKES ACADEMY

SEPTEMBER 2023 - NOVEMBER 2023 : FOREST LAKE, MN

- Designed and organized educational website to fit new visions
- Added content and modules to fit needs both current and future.
- Worked with multiple voices to make sure design and needs met new goals.

DESIGNER / GENERAL OFFICE PRODUCTS

APRIL 2019 - APRIL 2020 : ST. LOUIS PARK, MN

- Designed spaces and planned layouts using furniture systems.
- Communicated with clients and staff using a variety of methods
- Ensured timeliness, quality, and completion of projects prior to deadlines.

SKILLS

- | | | |
|------------------------|-----------------------------|------------------------------|
| - Graphic Design | - Space Planning | - Data Entry |
| - Branding Suites | - Event Planning | - Task Organization |
| - Document Creation | - Marketing | - Communicative |
| - Presentation Design | - Vendor Communications | - Organized |
| - Stationary Design | - Social Media Organization | - Customer Service Focused |
| - Google Suite | - Photography | - Classroom Management |
| - Adobe Creative Suite | - Ceramics | - Lesson Planning |
| - UX/DX | - Administration | - Special Education |
| - Interior Design | - Personnel Communication | - Individualized Learning |
| - CET Designer | - Travel Organization | - Differentiated Instruction |
| - Revit | - Scheduling Coordinator | - Applied Behavior Analysis |

COMMUNITY INVOLVEMENT

MSHSL VISUAL ARTS ADVISOR / North Lakes Academy : 2022

VARSITY VOLLEYBALL COACH / North Lakes Academy : 2018 - 2021

ASSISTANT VOLLEYBALL COACH / White Bear Volleyball Club : 2017-2018

CERTIFICATIONS

SUBSTITUTE TEACHING LICENSE / State of Minnesota : June 2025